Application Form for Interlibrary Loan

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Applicant Info** | Date | | mm/dd/yyyy | Department | |  | |
| Name | |  | Student ID | |  | |
| E-mail Address | |  | | | | |
| **Book Info** | No. | Book Title | | | Call Number | | Barcode Number |
| 01 |  | | |  | |  |
| 02 |  | | |  | |  |
| 03 |  | | |  | |  |
| 04 |  | | |  | |  |
| 05 |  | | |  | |  |

**Procedure :**

Fill in the application form → E-mail the form to: [amber23316@mail.mcut.edu.tw](mailto:amber23316@mail.mcut.edu.tw) →Email notice for pick-up → 4F Circulation Desk for books pick-up → Return books before due date to 4F Circulation Desk

**Notices :**

* This service is offered between Ming Chi University of Technology, Chang Gung University, and Chang Gung University of Science and Technology libraries**.**
* Each person can borrow a maximum of 5 books and should return the books within 30 days.
* Overdue fine is NT$5 per day per item.

**Contact :**

Reference Services

Phone: 2908-9899 ext:4282

E-mail：amber23316@mail.mcut.edu.tw